

## Code of Conduct for Safe and Secure Truck Parking at Gouden Leeuw

### 1. Introduction

Welcome to De Gouden Leeuw safe and secure truck parking facility. This Code of Conduct is designed to ensure a safe, sustainable, and respectful environment for all users, employees, and stakeholders of our facility. By adhering to this Code, we collectively contribute to a secure and responsible community that prioritizes safety, integrity, and environmental sustainability.

### 2. Scope

This Code applies to all users of the truck parking facility, including but not limited to truck drivers, employees, suppliers, subcontractors, and visitors. By entering or using De Gouden Leeuw facility, all parties agree to uphold the principles outlined in this document.

### 3. General Requirements

We expect all individuals to:

- a. **Act Responsibly:** Behave in a manner that ensures the safety and security of others.
- b. **Comply with Regulations:** Follow all applicable local, national, and international laws, as well as De Gouden Leeuw's internal rules and policies.
- c. **Demonstrate Integrity:** Avoid any actions or behaviors that may compromise ethical standards, including bribery, corruption, or fraud.

### 4. Safety and Security

- a. **Safe Operations:** Ensure that all activities conducted on the premises, including vehicle operations, are carried out safely.
- b. **Incident Reporting:** Report any safety or security incidents, hazards, or suspicious activities to the facility management immediately.
- c. **Drug and Alcohol Policy:** Refrain from operating vehicles or performing tasks under the influence of drugs or alcohol.
- d. **Emergency Preparedness:** Familiarize yourself with the facility's emergency procedures and follow instructions during an emergency.
- e. **Use of the facility:** Is only permitted for guests of Hotel and/or Restaurant De Gouden Leeuw during their visit or stay and for trucks with a valid parking ticket for the duration of the ticket.

OAD guests can purchase a parking ticket at the reception and park in a special part of the car park on the instructions of the staff. We provide OAD hotel guests with a free parking ticket for the entire duration of the trip and they also may park on the instructions of the staff. Reservations are not required.

f. **Not permitted:**

It is not permitted to use the facility without permission:

- \* As a carpool area for cars;
- \* As a meeting place (for example for family or company outings or bus trips).
- \* For parking and leaving unattended vehicles or trailers (for example with a breakdown) or other matters;
- \* For conducting checks by competent authorities such as the police and/or towing and/or parking vehicles on the instructions of competent authorities;
- \* As a parking area for roadside assistance and towing and/or parking of broken down vehicles;
- \* For parking materials or equipment (for example for road works);
- \* For parking trailers and for loading or unloading;
- \* For holding (car) meetings;
- \* For selling products or advertising (for example by placing a stall or billboard);
- \* For spending the night other than in a truck with a valid parking ticket;
- \* For giving driving lessons;
- \* For driving vehicles by children or individuals without a valid driving licence:
- \* To drive with objects that are not permitted on public roads;
- \* To drive or fly remote-controlled objects on or above the facility;

g. **Permission:** Should you wish to request permission to use the facility for purposes other than 4 e., you can only do so in writing and at least 1 week in advance by email to: [receptie@degoudenleeuw.nl](mailto:receptie@degoudenleeuw.nl)

Permission is only granted in writing by the management. Without this written permission, it is not permitted to use the facility. There may be costs associated with the use of the facility. In principle, no permission will be granted unless the hotel and/or restaurant is also used in advance. If you do not receive a response, you do not have permission.

h. **Enforcement:** The facility is fully inspected at least twice a day and appropriate measures are taken with regard to vehicles that are on the facility without permission and/or without permission. Unauthorized vehicles will only be released after payment of parking fees and other costs incurred.

i. **Liability:** Use of the facility is at your own expense and risk.

The facility accepts no liability for damage to persons, vehicles and other property or for loss or theft thereof. Even if permission has been granted for use of the facility, this is at your own expense and risk.

## 5. Sustainability and Environmental Responsibility

- a. **Energy Efficiency:** Reduce unnecessary idling of vehicles to minimize fuel consumption and emissions.
- b. **Resource Conservation:** Use resources such as water and electricity responsibly.
- c. **Environmental Protection:** Comply with relevant environmental regulations and strive to reduce the ecological footprint of activities.
- d. **Waste Management:** Dispose of waste in designated areas and avoid littering.
- e. **Hygiene:** Leave indoor and outdoor sanitary facilities and facilities neat and clean for the next user.

## 6. Respect for others

- a. **Human Rights:** Respect the rights, dignity, and diversity of all individuals, regardless of their background or role.
- b. **Harassment-Free Environment:** Maintain a workplace free of harassment, discrimination, and inappropriate behavior.
- c. **Professionalism:** Interact with others courteously and respectfully at all times.

## 7. Data Protection and Privacy

- a. **Confidentiality:** Respect the confidentiality of personal and business information obtained during interactions at the facility.
- b. **Privacy Compliance:** Handle any personal data in compliance with the General Data Protection Regulation (GDPR) and other applicable privacy laws.

## 8. Monitoring and Compliance

- a. **Adherence to the Code:** Compliance with this Code of Conduct is mandatory for all users of the facility.
- b. **Audits and Inspections:** Facility management reserves the right to conduct periodic audits or inspections to ensure compliance.
- c. **Non-Compliance:** Violations of this Code may result in penalties, including removal from the facility, termination of contracts, or legal action.

## 9. Commitment to Continuous Improvement

At De Gouden Leeuw, we strive for continuous improvement in safety, sustainability, and ethical practices. Feedback and suggestions from users are encouraged to help us achieve these goals.

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For questions or concerns regarding this Code of Conduct, please contact the Gouden Leeuw facility management.

### Contact Information:

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